

At a MEETING of the **DUNDEE CENTRAL WATERFRONT PROJECT PARTNERSHIP BOARD** held at Dundee on 15th June, 2009.

Present:-

Councillor Ken GUILD, Dundee City Council
Councillor Will DAWSON, Dundee City Council
Mr Mike GALLOWAY, Director of Planning and Transportation, Dundee City Council
Ms Jill FARRELL, Scottish Enterprise
Mr Alan WATT, Director of Business Environment, Scottish Enterprise

Also Present:-

Mr David DORWARD, Depute Chief Executive (Finance), Dundee City Council
Mr Les BANKS, Project Co-ordinator, Dundee City Council
Mr Fergus WILSON, City Engineer, Dundee City Council

Councillor Ken GUILD, in the Chair.

Apologies were intimated from Mr Doug Grimmond.

I MINUTE OF MEETING OF 23RD MARCH, 2009

The minute of the above meeting was submitted and approved, subject to the undernoted amendments:-

- Scottish Enterprise Tayside (SET) to be amended to read Scottish Enterprise
- Paragraph V - £33.01m to be amended to read £33.1m

II MATTERS ARISING

(a) HM FRIGATE UNICORN

It was noted that no further discussions had taken place since the Heritage Lottery Fund had rejected the funding application.

(b) MARINA

It was noted that further investigation was being undertaken regarding lock design and cost. Thereafter, efforts would be made to seek interested developers.

(c) IMPLEMENTATION PROGRESS

It was noted that the programme for demolition of the Olympia was to an extent dependent on the length of the decision making process by SportsScotland in respect of the Olympia Replacement and this could affect programming of works.

III PARTNERSHIP PROJECT IMPLEMENTATION STRUCTURE

There was submitted a Report by the Executive Team proposing a project implementation structure for the Partnership between Dundee City Council and Scottish Enterprise to deliver the Dundee Central Waterfront project and capitalise on opportunities to effect the transformation of the wider waterfront of Dundee. The principal focus of this proposal was to develop the respective roles of the Partnership Board and Executive Team, and to introduce a suggested operational structure to implement the constituent project workstreams.

The Board agreed to approve:-

- (i) the function and format of the Board as detailed in the report and the Partnership Agreement;
- (ii) the formation of a Project Executive Team, with delegated powers as detailed in the report, to further develop and resource a project implementation structure based on Appendix 1 to the report; and
- (iii) the draft Action Plan based on Appendix 2 of the Report.

IV IMPLEMENTATION PROGRESS

There was submitted and noted a report detailing progress to date with regard to Design Work, Construction Works, Development Works, the Wider Waterfront, Studies and other matters.

It was noted that the possibility of a District Heating system, possibly using a site within the Port area, was being investigated and if this appeared feasible, would require to be built into the tendering process. Discussions were ongoing with Forth Energy and further details would be reported to the Board in due course.

With regard to the Victoria and Albert proposal, it was reported that this was likely to be developed as a joint venture involving the V&A, the University of Dundee, Dundee City Council and the private sector, and discussions were progressing.

With regard to the Implementation report itself it was remitted to the Executive Group to consider amending the reporting format in order to more clearly highlight new developments/progress.

V FUNDING AND FINANCIAL MONITORING

There was submitted and noted an updated financial statement.

VI STRATEGIC MARKETING PLAN

There was submitted a draft Strategic Marketing Plan which was intended to form the basis of a three year marketing Action Plan.

The Board discussed the plan in detail. It was agreed that the language used in the strategy document should be extremely positive, highlighting all the advantages of Dundee as a City; it was also important to identify very specific targets. The need to keep stakeholders involved on an ongoing basis, and to keep the strategy document constantly updated was also discussed.

It was agreed that the Executive Team would take into account the views of the Board expressed at this meeting and amend the document accordingly. An updated document would be submitted to the next meeting of the Board.

It was also agreed that the utilisation of the waterfront initiative as a project within both schools and further education establishments could make a valuable contribution to awareness raising and public relations.

VII DUNDEE RAILWAY STATION STUDY

There was submitted a report by the Executive Team advising the Board of the findings to date of the study into the potential for improvement to the Dundee Tay Bridge Railway Station and seeking agreement regarding the next steps.

The study had explored two different approaches to redevelopment or refurbishment of the station and an analysis of these had indicated that "a kit of parts" approach offered the potential to "mix and match" different elements to achieve a suitable solution.

The study demonstrated that retaining and refurbishing the existing platform buildings and totally redeveloping the street level concourse was both practical and considerably cheaper than total redevelopment of the entire station and could still result in an existing main station facility to enhance the reputation of the City.

It was agreed that a phased Option 3, derived from various ideas in the consultants study to date, be developed into a practical costed proposal with the agreement of Network Rail and First Scotrail. This would probably require the engagement of a design team regularly used by Network Rail and First Scotrail who have a good understanding of the requirements and limitations of working with railways, at an estimated cost of £25,000.

VIII DATE OF NEXT MEETING

7th September, 2009 at 12.30 pm in the Conference Room, Enterprise House.

Ken GUILD, Chairman.